

Practical Task Risk Assessment – ‘Kelston Round Hill Conservation Day’

Assessor : Keeley Spate	Assessment date : 13/07/2016	Risk Level	Slight harm	harmful	very harmful
		Unlikely	Trivial	Slight	Moderate
		Likely	Slight	Moderate	Substantial
		Very likely	Moderate	Substantial	Intolerable

Task hazard – potential for harm to persons and/or property	Who’s at risk	Precautions – to reduce risk level	Risk level (see above) – after precautions have been taken	Person responsible – for ensuring precautions are taken
Ragwort Pulling Contact with plant which may trigger an allergic reaction	Staff, volunteers	<ul style="list-style-type: none"> ▪ Wear protective gloves when pulling ragwort ▪ Avoid contact with skin – wear long sleeved tops 	Slight	Volunteers and staff
Ragwort Pulling Back strain from pulling ragwort from ground, repetitive strain injury	Staff, volunteers	<ul style="list-style-type: none"> ▪ Advise participants on proper pulling technique ▪ Advise participants to take regular breaks and to stretch. ▪ Empty any sacks regularly to avoid carrying heavy loads. 	Slight	Volunteers and staff
Scything Risk of contact with sharp blades on tools resulting in injury	Staff, volunteers	<ul style="list-style-type: none"> ▪ Training will be provided to ensure all personnel know how to use and store the tool safely. ▪ All personnel will wear appropriate clothing and protective equipment such as gloves. ▪ Team leader (first aider) to ensure first aid kit is well stocked with appropriate items. All staff and volunteers to be made aware of location of first aid kit on site. 	Moderate	Volunteers and staff
Moving vehicles along access track and barn area, which could lead to collisions with people and injury	Staff and volunteers	<ul style="list-style-type: none"> ▪ All participants to be made aware of risk ▪ Participants made aware of safe places to park vehicles ▪ All staff and volunteers to be made aware of location of first aid kit on site. 	Moderate	Volunteers and Staff
Risk of trips/falls etc which lead to injury	Staff, volunteers	<ul style="list-style-type: none"> ▪ All personnel to be made aware of potential risk. ▪ Wear suitable footwear ▪ Team leader (first aider) to ensure first aid kit is well stocked with appropriate items. ▪ All staff and volunteers to be made aware of location of first aid kit on site. 	Slight	Volunteers and staff.
Risk of exposure to extreme weather conditions, including sunburn, sunstroke, dehydration,	Staff, volunteers	<ul style="list-style-type: none"> ▪ Check weather forecast in advance ▪ Carry enough drinking water to last the length of the activity 	Slight	Volunteers and staff.

hypothermia		<ul style="list-style-type: none"> ▪ Wear a high factor sun cream and a broad rimmed sun hat when sunny. ▪ Wear appropriate outdoor clothing with a warm, waterproof layer when the weather is cold 		
Hazardous plants and insects, some of which may trigger an allergic reaction in certain individuals	Staff, volunteers and pupils	<ul style="list-style-type: none"> • Be aware of the potential for disturbing wasp or bee nests when carrying out work and avoid close proximity to nests where possible • Staff will point out any potentially poisonous plants such as giant hogweed or wild parsnip. • All personnel should avoid contact with these plants and wear gloves when in close proximity to them. • Staff should be made aware of any personal allergies to bites and stings. Anybody with allergies should carry appropriate medication. 	Moderate	Volunteers and staff.
Risk of contracting Lyme Disease following contact with ticks	Staff, volunteers and pupils	<ul style="list-style-type: none"> ▪ Staff will advise personnel of potential risk. ▪ After returning home, remove clothes and thoroughly inspect all skin surfaces for ticks ▪ Familiarise with symptoms and contact GP immediately if infection suspected ▪ Wear clothing to cover legs and if vegetation will brush arms, wear long sleeves 	Moderate	Volunteers and staff.

<p>PPE required:</p> <ul style="list-style-type: none"> ▪ Appropriate footwear ▪ Gloves ▪ Appropriate clothing (e.g. waterproofs, sun hat) ▪ Drinking water, sun cream provided by Staff) 	<ul style="list-style-type: none"> ▪ Antiseptic wipes or gel (also provided by Staff) ▪ Mobile phone (also provided by Staff) ▪ First aid kit (provided by Staff) ▪ Staff member is first aid trained
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